**Undergraduate Scholars: 2018 NCCEP Summer Internship Stipend**

* The Jack Kent Cooke Foundation has partnered with the National Council for Community and Education Partnerships (NCCEP). NCCEP supports the federal GEAR UP college access and readiness program. The selected recipient will receive a $5,000 stipend from the Foundation and a 2018 summer internship position at NCCEP’s national office in Washington, DC.
* To apply:
* Complete this form using Microsoft Word; click in the gray boxes and type your answers.
* Create a cover letter and a current resume. Your cover letter should outline:
  + Why you are interested in a position with NCCEP
  + Which position you are most interested in (check out position descriptions on information page)
  + Relevant skills and experiences to the position
  + How this internship experience is relevant to your current academic and future career goals
* All application materials must be completed and submitted by **March 16, 2018** to be eligible for consideration. To submit, email completed form, cover letter, and resume to scholars@jkcf.org.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Name:** | | |  | | | **Class year (e.g. junior):** | |  |
| **College/university you attend:** | | | | |  | **Major:** |  | |
| **Email address:** | | | |  | | | | |
|  | | | | | | | | |
| **Please review the requirements listed in the application guidelines for accepting a stipend from the foundation for the NCCEP summer internship. You must complete at least 320 internship hours and have your hours verified by your internship supervisor. You must complete an internship report at the end of this internship. Scholars who leave their internships earlier than expected are required to notify the foundation immediately.**  **Initial each of the following statements:** | | | | | | | | |
|  | **I understand that I must complete at least 320 hours (8 weeks) of work during the summer months at this internship and that my supervisor will be required to verify the number of hours I report.** | | | | | | | |
|  | **I agree that if I do not complete the internship as proposed, I will be required to refund a portion of the stipend to the foundation.** | | | | | | | |
|  | **I agree that I will submit an Internship Evaluation Report to the foundation by September 7, 2018 describing my accomplishments and the impact the internship experience has had on my academic and personal goals. Failure to submit this report on time may impact further foundation funding.** | | | | | | | |

By entering my name below, I acknowledge that I have read and understand the terms of the Jack Kent Cooke NCCEP internship and stipend.

|  |  |  |  |
| --- | --- | --- | --- |
| Signature |  | Date |  |