

Cooke Scholar Alumni

Career Pathways Connections

Hello Cooke Scholars!

Below is an example that you can use to craft your introductory email to help you establish a Career Pathways Connection. Feel free to edit the content as you find necessary. As advice, make sure to keep your message short, straightforward, and adequately detailed.

Template

Hi [name],

As a fellow Cooke Scholar, I noticed we share a common interest in [industry, major, career goals]. Would you be open to connecting and setting a time for a chat sometime [provide general availabilities]? [Insert one or two sentences about yourself].

I'd love to learn more about your experience in [industry, major, career goals], and possibly explore some opportunities for supporting one another. If it is easier to connect via email, we can continue this conversation at [your email address].

Best Regards,

[Your full name]

Example

Hi Jane,

As a fellow Cooke Scholar, I noticed we share a common interest in pediatric medicine. Would you be open to connecting and setting a time for a chat sometime Tuesday or Wednesday afternoon during the next two weeks? I am currently a pre-med student at the University of North Carolina at Chapel Hill. My goal is to work in primary care pediatrics in the Philadelphia area.

I'd love to learn more about your experience in supporting children and families as a physician, and possibly explore some opportunities for supporting one another. If it is easier to connect via email, we can continue this conversation at example@example.com.

Best Regards,

Joe